



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**NETAJI MAHAVIDYALAYA**

WARD NO 18, PO - ARAMBAGH, DIST - HOOGHLY, WEST BENGAL - 712601

712601

netajimahavidyalaya.ac.in

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2024**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Since majority of the students of the college hail from poor and lower middle class families of the rural areas, and are of average merit, its main challenge is to enable them to get through University examinations as well as to shine in extra curricular activities for appearing at different public examinations in future so as to get job.

Nevertheless, while aware of the said challenge, the college is never blind to the long- run goals of education. While on the one hand, it has to keep in mind the global educational scenario in respect of the scientific and technological spirit among the students, it is also keen on ensuring their socio-cultural, ethical and aesthetic development so as to make them ideal citizens of the nation. All endeavour of the college is directed towards fulfilling this lofty goal of education as reflected in the 7- point criteria of this Self-Study Report (SSR).

### **Vision**

To make the college a Centre of Excellence in man-making Higher Education by ensuring the holistic development of the students of all classes and creed as financially self-sufficient and ideal citizens of the nation.

### **Mission**

Ensuring simultaneous infrastructural development and quality assurance in the spheres of teaching-learning as well as extra-curricular activities.

Introducing more post-graduate courses, developing national and international linkage, particularly at the level of research, publication, arranging seminars and workshops, signing more and more MOUs with other reputed institutions and developing tie-up with industries and other concerns.

Augmenting participation of the students in the off campus and on campus programme under the auspices of the Career Counselling cell of the college.

Striking a harmonious balance between the development of scientific and technological knowledge of the students and inculcating the humanitarian values as well as generating interest in the indigenous culture and heritage through the activities of the NCC, NSS and YOGA practices.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

1. Constant inspiration from the thoughts and feeling about the great men of the Arambagh subdivision like Sri Ramkrishna Paramhansadeva, Iswar Chandra Vidyasagar, Rammohan Roy as well as Netaji Subhas Chandra Bose, that great son of India after whose name the college is named and the other freedom fighters of the area including Dr. Radhakrishna Pal, the founder of the college and his

associates in social work.

2. There is good natural setting and surroundings of the college. The institution is situated in a semi-urban area with a green and clean environment with two flower gardens, one orchard, one Medicinal Plant garden, one Central Library (housing a museum and a “natyamancha”) with a huge number of books, departmental libraries, well furnished, updated laboratories, teaching staff room, an office run by the non-teaching staff with computers and other accessories, washrooms, guestroom, common rooms for the male and female students, updated canteen, playground, gymnasium, sports complex, etc.
3. There are four hostels as a whole, two for boys and two for girls having 263 boarders in all.
4. Ample IT facilities including smart classrooms.
5. A sufficient number of competent teaching staff.
6. Remarkable Roll strength of the students.
7. Necessary arrangement for safe drinking water from the water purifiers for all inmates of the college.
8. Conduct of the annual excursion to different reputed industrial and educational institutions in and outside our state as well as to places of nature for necessary collection and observation of natural objects.
9. Provision for the extra-curriculum activities for
10. Research and publications of the faculties is up to the mark.
11. Good governance based on decentralization and synergy.
12. Transparency in financial transactions.
13. Fair admission of students to the first-year courses as per the guidelines of the Government of West Bengal.
14. Arrangement of Internal Assessment on a regular basis as per the guidelines of The University of Burdwan.

### **Institutional Weakness**

1. Consultancy works, collaboration with industries/larger educational institutions, in the domain of faculty exchange, and organizing seminars and conferences are not up to the mark.
2. Taking classes and organizing seminars/conferences, workshops under MoUs signed with other academic institutions, NGOs, and industries are not so satisfactory.
3. Belated registration of the alumni association of the college, which stands in the way of boosting up of its activities.
4. Not more than one PG course (Bengali) in the college.
5. A sports complex has been constructed but the use of it is not yet remarkable.
6. In the matter of parent-teacher meetings the college lags behind.
7. Non-teaching staff training programmes are not satisfactory.

### **Institutional Opportunity**

1. Good communication of the place where the college is situated in, through bus routes and railways.
2. There is much land without construction yet to be used for future projects.
3. The fund position of the college is okay.
4. Perfect co-ordination among the different wings of the college.
5. No political disturbances and students’ unrest.
6. Enhancing teaching quality and arranging seminars in collaboration with other colleges, particularly under MoUs.

## **Institutional Challenge**

1. To make the students, particularly of the general courses/under CBCS or three-year degree under NEP class-oriented.
2. To make up the deficiency in the number of non-teaching staff due to the retirement of many of them.
3. To arrange the teacher evaluation programme.
4. To enhance students' progression in terms of their enrolment in higher studies (In Post graduation and equivalent courses).
5. To enhance students' placement in the private or public sectors.
6. To enhance students' participation in the district/state/national level cultural competition and to enable them to win awards in this sphere.
7. To ensure the students study in and borrowing books from the library because of their dependence much on IT materials and their inclination to parallel education.
8. To motivate the students remarkably in the Add on courses.
9. Making up the reduction in classes due to the use of the college as a venue for different public examinations, occasional floods in the area, and the use of the college as a venue of DC/RC in connection with different elections.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

While the college runs the traditional courses, it has also been running honours courses in Santhali, Music, Education, BCA, BBA, Computer Science, Computer Application and Environmental Science, all of which were the new additions before the second cycle of NAAC Accreditation way back in the year 2015. In the year 2023, Physical Education as an honours course was also opened under the University of Burdwan. It is noticeable that the institution is not only confined to the curriculum framed by the affiliating University but also goes beyond it to address the broader and contemporary issues. It is keen on emphasizing the cross-cutting issues such as environmental studies, gender issues, human rights, value education, professional ethics and sustainable development and on yielding the desired results out of it by integrating them.

The newly launched Add-on courses meet the needs of the students in keeping with their demographic background.

It is also remarkable in this connection that many teaching faculties, both at the UG and PG levels, are members of the BOS of the affiliating University to see to it that the syllabus be framed in such way as to prepare the students for higher studies at the same time that each be accessible to the average and below average students.

According to the CBCS and NEP launched in 2017 and 2023 respectively, the college authority sees to it that in the subject combination of the students, maximum flexibility is ensured.

The college makes lesson plans according to the academic calendar designed by the affiliating University.

### **Teaching-learning and Evaluation**

What is striking to note is that instead of homogeneous treatment to heterogeneous group of students, diverse strategies are adopted to cater to the need of the students of different merits.

For the advanced students, some measures like recommending standard reference books and journals, organising classes under M.O.U, undertaking research- oriented projects, group discussion, subject- oriented seminars by the students, ICT- oriented teaching is arranged.

For the slow learners, doubt clearing sessions about the previous lessons in the first 10 to 15 minutes in the next classes are arranged, student friendly notes/scribes/books and other useful study materials are provided to the students.

In order to upgrade the teaching methodology, both 'experimental' , 'participatory' and 'problem solving' methods are adopted to enhance theoretical and practical knowledge of the students as well as to ensure their all round development.

With a view to modernising the teaching methodology, the teachers are no more confined to traditional chalk and talk method, but take resort to ICT-oriented teaching, there being a number of facilities in terms of this ICT application which supplements and complements the traditional method in a significant manner.

In order to ensure the preparation for the final UG examination as well as post graduation studies, Internal Assessments are conducted properly according to the guidelines of the University of Burdwan, and at the same time students are highly motivated to appear at each of the semester-end examinations regularly.

### **Research, Innovations and Extension**

So far as Criterion III ( Research, Innovation and Extension) is concerned, as a Higher Education Institute, our college is bent on imparting that kind of knowledge to the students that would not only prepare them for their UG final examinations but also for their research activities in future following the PG courses. Side by side, in order to develop the spirit of original thinking, the college undertakes some innovative projects. And finally, to develop the institution and local community bonding, which is a must for the mutual progress, our college is always trying its best to do some extension and outreach activities in terms of social service.

The subject-based project works, field works, Remote Sensing and GIS related software and equipments in Geography are some of the examples of the research-oriented activities.

The solar panels that have been set are innovative in such a way that after meeting institutional requirements, they will contribute to the area's power supply by providing excess power.

In keeping with the holistic development of the students, they, under the guidance of some competent teachers are encouraged to reach the fruits of experimentation in the laboratories to the land. Above all, the NSS units and NCC of the college are committed to rendering services like garbage cleaning, literacy drive, Blood Donation, Tree Plantation etc. inside and outside the college campus.

### **Infrastructure and Learning Resources**

The college has a remarkable infrastructure and noteworthy learning resources to meet the need of running as many as 24 honours courses, 3 general courses and 1 PG course in Bengali.

The college campus houses the Administrative Building, Bijoy Modak( BM) Building, UGC Building, Science Building and Platinum Jubilee Building (constructed after the second cycle NAAC visit way back in 2015). It ensures the sufficiency of classrooms and laboratories for the smooth functioning of classes, examinations and co-curricular activities of the students.

Apart from these facilities, other such physical facilities include 1 auditorium, 2 seminar rooms, and 4 computer laboratories (2 for Computer Science, 1 for Mathematics and 1 for Commerce). There are as many as 14 Science laboratories. The institution has 4 hostels, 2 for boys and 2 for girls.

The college ensures safe, pure and clean drinking water through water purifiers for all the inmates of it, including the boarders of the hostels.

The central Library of the college as well as the departmental seminar libraries serve as veritable learning resources. Right now, there are as many as 60,162 books in the Central Library which has the web OPAC facility and library website. It has also a museum of local history collection and it subscribes to a number of journals and daily newspapers. It also houses a proscenium ('Natyamancha') on its third floor.

The Gymnasium, Sports complex, and Yoga Centre are the special highlights of the college relating to Physical facilities.

Apart from the physical facilities, the ICT has been remarkably augmented since the second cycle NAAC visit of the college (2015). There are as many as 9 classrooms (including the Conference Room on the ground floor of the Central Library building) with IT facilities of which 2 are known as 'Smart classrooms' and 7 as 'IT-enabled classrooms' shared by different departments.

There is Wi-Fi facility throughout the college campus by virtue of which faculty members and students alike have access to internet on campus. The college has a website named [www.netajimahavidyalaya.ac.in](http://www.netajimahavidyalaya.ac.in)

### **Student Support and Progression**

The election to form Students' Union (as a statutory body) has been suspended according to the notification of the Dept. of Higher Education, Govt. of West Bengal and is pending from 2018-19. Previously Student Council was formed by the Student Union election according to the rules and regulations laid down by the Govt. of West Bengal. The Council is formed with different class representatives, and The President and the Secretary of the Union are the main representatives of the students.

However, some students' representatives of the college join their hands with the college authority for running the various administrative, co-curricular and extracurricular activities smoothly. They always perform their duties related with the issues of the students concerned like admission process, holding of regular classes. They always involve themselves in implementing different students' welfare schemes launched by the Govt. of West Bengal and Dept. of Higher Education, Govt. of West Bengal. They actively participate in motivating the students to involve them in the activities related to the institutional development. They disseminate the

institutional development message to all the students and always extend their helping hands to the administrative activities of the concerned administrative bodies they are associated with as student representative, and also to the concerned teachers for implementing any government program and students' welfare schemes.

Our college has as many as 23 departments, and a large number of students passed out every year from these departments. Hence, it is not rationally possible to form a central Alumni Association. The college authority has taken a decision to organize departmental Alumni Meet in every year on different dates.

In these meets, passed out students meet each other and encourage and motivate the present students in their studies as well as in extracurricular activities. They always try their best to boost up the urge of the outgoing students of each year for cracking job as an integral part of their carrier building.

### **Governance, Leadership and Management**

As to Criterion 6(Governance, Leadership and Management), the college runs smoothly because of its strong management which is founded on the principles of decentralization and synergy. The governance always reflects the vision and mission of the college.

The organogram of the college has the following features-

1. The Principal/ Vice- Principal acts as both the IQAC chair and the Member Secretary of the Governing Body.
2. Faculty members are represented in the IQAC.
3. There are different sub-committees in the college, the Principal/ Vice – Principal being the Chair in each of them, and those ensuring the co-ordination between the Management, Teachers' and Non-Teaching Council for the smooth functioning of the college through a team work.
4. Students' representation is ensured by involving them in the IQAC and various important sub-committees.

Strategy Development and Deployment of the college embraces Curriculum Development, Teaching-Learning, Examination and Evaluation, Library, ICT and physical Infrastructure/Instrumentation, Human Resource Management, Admission of Students, RUSA, Renovation/Upgradation of Existing facilities, Acquisition of Equipment and Facilities and (Future) Plans of Action.

Implementation of e-governance operates in Administration, Finance and accounts, Student Admission and Support and Examination.

The Governing Body of the college tries its best to strike a balance between the class works in the interest of the students and the Faculty Empowerment Programmes without which qualitative development in the Academic sphere is never possible. Of the Faculty Empowerment Programmes, releasing the teaching faculties for FDP like R.C/ Orientation Programmes/Workshops/Short-term courses, seminars, conferences and the welfare measures for the non-teaching staff deserve special mention.

The Administrative and the Academic Audit of the college (AAA) is up to date (till 2021-22 session) . The Financial Audit of the college in the session 2021-22 is up to date.

The IQAC plays a vital role in the Governance, Leadership and Management, its chief function being submission of year wise AQARs, facing AAA and NAAC visit in collaboration with the NAAC sub-committee.

Other quality assurance initiatives of the institution are participation in the MRF, as well as audit/ accreditation by NBA, ISO etc.

### **Institutional Values and Best Practices**

As for Criteria VII, the college is concerned about addressing the cross-cutting issues like gender equity, environmental awareness and cultural development of the students so as to make the students ideal citizens of the nation.

The gender issue is addressed not only by arranging CCTV Surveillance to ensure female security in the campus but also by conducting seminar/workshop on women's health issues organized by the Women's Cell or the college authority itself under the aegis of the 'Lalana' project of the Government of West Bengal. The Grievance redressal Cell is always alert to take measures against any kind of injustice.

Several programmes like observance of World Environment Day, Banmahotsav and the one in accordance with Swachh Bharat Mission are organized by the Department of Environmental Science in collaboration with the NCC and NSS of the college.

Various cultural programmes like Annual Cultural Competition, Annual Sports and yearly College Social and celebration of many other occasions of national importance such as Independence Day, Netaji's Birthday, 'Vasantotsava', 'Sharadotsava' as arranged by the Cultural and Sports Sub-committees go a long way to ensure the ethical-cum-cultural development of the inmates.

The two best practices of the of the college are---

1. Transforming the College campus into an environmentally sustainable place
2. Training in Physical Education, Sports and Yoga for the holistic development of the students

While the measures adopted to fulfil the objectives of the first best practice in keeping with the mission of the college to make the its environment green and clean, the ones to fulfil the aims of the second best practice contribute a lot towards realizing the mission of man-making education to be imparted by the institution.

Last but not the least, the college is noted for its institutional distinctive quality. And, it is to ensure the upward mobilization of the socio-economically underprivileged class of students mostly belonging to the SC/ST category coming from faraway places. It is done by way of enrolling them in the Santhali Honours courses, arranging their hostel accommodation, looking into their development in the extra-curricular activities to enhance their job opportunities.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NETAJI MAHAVIDYALAYA
Address	Ward No 18, PO - Arambagh, Dist - Hooghly, West Bengal - 712601
City	Arambagh
State	West Bengal
Pin	712601
Website	<a href="http://netajimahavidyalaya.ac.in">netajimahavidyalaya.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Biswanath Garai	03211-255012	9434122585	-	netajimahavidyalaya@rediffmail.com
IQAC / CIQA coordinator	Avijit Mukherjee	091-9434313601	7908475337	-	iqacnetajimahavidyalaya@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Burdwan	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	21-03-2016	<a href="#">View Document</a>
12B of UGC	21-03-2016	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ward No 18, PO - Arambagh, Dist - Hooghly, West Bengal - 712601	Urban	11.352	21925.86

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Accountancy,	36	Higher Secondary	English	144	129
UG	BA,Bengali,	36	Higher Secondary	English	105	92
UG	BSc,Botany,	36	Higher Secondary	English	49	34
UG	BBA,Bba,	36	Higher Secondary	English	68	61
UG	BCA,Bca,	36	Higher Secondary	English	70	68
UG	BSc,Chemistry,	36	Higher Secondary	English	46	27
UG	BSc,Computer Science,	36	Higher Secondary	English	46	27
UG	BA,English,	36	Higher Secondary	English	97	85
UG	BA,Economics,	36	Higher Secondary	English	32	1
UG	BA,Education,	36	Higher Secondary	English	67	62
UG	BSc,Environmental Science,	36	Higher Secondary	English	49	10
UG	BA,Geography,	36	Higher Secondary	English	80	74
UG	BA,History,	36	Higher Secondary	English	105	91
UG	BSc,Mathematics,	36	Higher Secondary	English	111	35
UG	BA,Music,	36	Higher Secondary	English	67	23
UG	BSc,Physics,	36	Higher	English	40	14

			Secondary			
UG	BA,Political Science,	36	Higher Secondary	English	97	78
UG	BA,Philosophy,	36	Higher Secondary	English	111	75
UG	BA,Sanskrit,	36	Higher Secondary	English	105	74
UG	BA,Santhali,	36	Higher Secondary	Santali	67	36
UG	BSc,Zoology ,	36	Higher Secondary	English	49	34
UG	BA,Ba General,	36	Higher Secondary	English	1048	930
UG	BSc,Bsc General,	36	Higher Secondary	English	221	56
PG	MA,Bengali, PRACHIN O MADHYA YUGER BANGALA SAHITYA O SANSKRITI OR KATHA SAHITYA	24	BA Honours	Bengali	35	26

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				63			
Recruited	0	0	0	0	0	0	0	0	38	16	0	54
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						32
Recruited	18		3		0	21
Yet to Recruit						11
Sanctioned by the Management/Society or Other Authorized Bodies						31
Recruited	16		15		0	31
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	10	1	0	9	8	0	28
M.Phil.	0	0	0	0	1	0	5	2	0	8
PG	0	0	0	2	1	0	12	3	0	18
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		34	22	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1051	0	0	0	1051
	Female	1073	0	0	0	1073
	Others	0	0	0	0	0
PG	Male	5	0	0	0	5
	Female	21	0	0	0	21
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	233	185	305	287
	Female	255	135	216	223
	Others	0	0	0	0
ST	Male	68	70	94	63
	Female	32	57	59	58
	Others	0	0	0	0
OBC	Male	142	208	231	205
	Female	152	167	201	213
	Others	0	0	0	0
General	Male	496	521	527	494
	Female	508	483	612	565
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1886	1826	2245	2108

### Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In last couple of years, the college has embraced the idea of evolving into a holistic multidisciplinary institution as the first step in preparing for NEP. A comprehensive and diversified curriculum that has the potential to transform both the learning environment and the learning process for students in higher education is being introduced under the New Education Policy, 2020, along with structural reforms. It sees the humanities and sciences coming together to offer an interdisciplinary perspective. The institution offers flexibility in curriculum by establishing certificate courses like Yoga which are inevitably multidisciplinary, despite its limited scope for curriculum development. Netaji Mahavidyalaya adheres to the curriculum of its parent university, The University of Burdwan, with whom it is affiliated to. Netaji Mahavidyalaya provides 24 UG programs with a variety of course combinations, enabling students to make their selections based on aptitude and preference. In addition to single discipline BA / BSc Honours program, emphasis is given to multidisciplinary programs like BA in Social Sciences / Humanities / languages and BSc in Life Sciences / Physical Sciences / Chemical Sciences / Mathematical &amp; Computational Sciences. Through its NSS and NCC units, our institution engages in social outreach initiatives to promote value education and plans a variety of extension events to introduce students to social issues. The objective of community engagement and service projects is to help students develop holistically. Environmental Studies, a compulsory paper for all the departments of the undergraduate course (under CBCS) irrespective of any stream, also offers multidisciplinary education.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>One of the innovative features of the new National Education Policy 2020 (NEP 2020) is the introduction of the idea of the Academic Bank of Credit (ABC). By offering numerous access and exit points regarding different academic programs, ABC will be beneficial to students enrolled in undergraduate and postgraduate degree programs. Students can obtain credits through the ABC. The goal of this program is to increase the gross enrolment ratio (GER) and improve qualification. The institution will follow the rules set forth by the state's Higher Education Department and the University it is affiliated to. To enable dropout and</p>

	<p>financially underprivileged learners to complete their degrees, this institution consistently supports and facilitates their registration for examinations as well as subsidises the college tuition fees and hostel accommodation charges. In the very first phase of registering students in Digi locker portal, Netaji Mahavidyalaya has taken initiatives and asked students to create their ABC ID. Netaji Mahavidyalaya has created one "National Academic Depository Cell" with a Nodal person to help students create their ABC id and tell them the importance of Digi locker account.</p>
<p>3. Skill development:</p>	<p>The Netaji Mahavidyalaya has implemented several initiatives to enhance the learners' abilities. The main objective of teaching is to acquire the necessary abilities for effectively conveying human and societal values to students in a variety of platforms. In addition to these extracurricular student-centered initiatives, a concerted effort is made inside the syllabus framework to teach and in still value-based education in the students. The students are reared with adequate ICT skill so that they can apply that in future where and when it is needed. The NEP aims to provide students with comprehensive and long-lasting career development, of which skill development is an essential component beyond merely enrolling them in higher education. Our institution has already started several initiatives to help students develop diverse life and career skills, such as yoga, IT skill development training by corporate organisation like TCS. Great importance is given to skill development for both expertise in syllabus learning, and in acquiring skills for jobs. For this, We will schedule additional classes and the career counselling cell to do this. . In the final analysis, all of these student-cantered initiatives result in the learners' holistic skill development, which opens the door to employability in all industries and job markets.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Primarily in an ethnically diverse and multicultural country such as India, education requires the implementation of well-thought-out curricula that incorporate teaching-learning techniques in Indian values, cultures, etc. In this regard, Netaji Mahavidyalaya serves the needs of many students from a variety of socio-ethnic and religious backgrounds and creates an inclusive atmosphere that</p>

	<p>encourages harmony and a sense of community. The college offers undergraduate and postgraduate programs in Bengali through its designated language departments, including Bengali, Sanskrit, English, and Santhali. In many subjects, lectures are delivered in bilingual mode. In addition, the "Devnagari" script is preferred while teaching Sanskrit. To preserve Indian art and culture, our educational institution has undertaken a few initiatives. Manuscripts are kept in the collection in the library. The organization intends to open a museum with period appropriate historical relics and replicas. To keep up a garden with medicinal plants and other flora, the College works with the Department of Botany. Students learn yoga through guidance, and regular demonstrations of this skill take place. Multiple departments also organize study tours that help students get to know the diverse range of Indian society. The efforts of the college authority indicate how ready we are as an institution to integrate the Indian knowledge system within the framework of NEP, 2020.</p>
5. Focus on Outcome based education (OBE):	<p>The Institution maintains academic standards to monitor ongoing quality development. Every precaution is made to guarantee that the curriculum's standards are met. Each program's and course objectives are stated clearly, and attempts are made to map the curriculum and conduct ongoing formative assessments. The National Education Policy intends to establish an outcome-based education system in which educational institutions are required to provide innovative, skill-based curricula. The college evaluates the improvement of the student's knowledge, abilities, research aptitude, and conceptions of the courses presented through frequent evaluations and student feedback. The NSS and NCC units regularly carry out campaigns, fieldwork, and awareness programs for the benefit of society in addition to their normal courses. The various cultural programs, the study of indigenous languages, environmental projects, and educational excursions aid in educating students about the value of protecting our nation's natural resources. The institution prepares its students to accept an inclusive, outcome-based educational system in addition to assisting in the creation of a democratic campus with responsible citizens for the future.</p>
6. Distance education/online education:	<p>Since 2019, the nation's educational institutions have</p>

used digital platforms to create interesting lessons, conduct meetings and conferences, and more. Putting away the drawbacks of face-to-face instruction, online learning has removed obstacles based on distance, enabling professionals and students to communicate. The adoption of hybrid learning, which combines online and offline materials, has been made possible by the opening of educational institutions following the pandemic. Starting on April 16, 2020, a live, integrated digital classroom that incorporates Zoom and Google Meet with the Netaji Mahavidyalaya Annual Quality Assurance Report is operational. This can be viewed as the new normal, as the National Education Policy 2020 also envisions it. Online courses, digital repositories, mobile apps, LMS based student support services, and online exams are examples of measures that are already in use. The institution successfully manages the online learning centres for IGNOU, and Netaji Subhas Open University (NSOU).

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, we have set up Electoral Literacy Club (ELC) in the college way back in the year 2019, when Laxmi Bhavya Tanneru, IAS was the SDO of Arambagh. Its activities are performed by the college authority in collaboration with the SDO and BDO, Arambagh.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	One Student representative named Hasan Choudhuri, who is a member of the IQAC of the college, plays the role of the Students' Co-ordinator in ELC. One teaching faculty (Ramanuj Mukherjee, a SACT in the Department of Computer Science and Computer Application) has been actively involved as the co-ordinating faculty member in it in the capacity of the Nodal Officer of the college in this respect in full cooperation from the SDO, BDO and the other officials connected with the election process.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of	The ELC of the college is keen on organising seminars/ workshops/camps in which a sizeable number of students participate. These programmes are arranged to make the new voters aware of the election procedure, ideas of citizenship as well as to encourage and conduct women's football tournament

<p>poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>between teams constituted of the new voters from the college</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes necessary action from time to time for enlisting the names of the would-be voters of the local community of the college in the electoral rolls.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Side by side with enlisting the names of the would-be voters of the local community of the college in the electoral rolls, the ELC of the college sees to it that the rectification of the names as well as other details of the voters from this college in their voter ID cards be done at least before each of the elections.</p>

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5272	5212	6054	4803	4913

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 114

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
114	114	112	102	93

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
85	78	106	27	58

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

- The Institution follows the curricula determined by its affiliating University, The University of Burdwan for both Undergraduate and Post Graduate Courses offered.
- The dissemination of the Courses is well planned as it closely follows the Academic Calendar set by the University of Burdwan. The Institution's Academic Calendar is designed on the basis of the Master calendar of the University with due flexibility for its unique extra-curricular activities.
- This ensures and facilitates a continuous internal evaluation process in the institute. Also the departments prepare lesson plans of their own before the commencement of each semester and discuss a report of implementation of the same at Academic committee meeting at the end of the session.
- The routine committee ensures effective implementation of curriculum by preparing a well-structured routine for each semester. For efficient delivery of curriculum, ICT classes, seminars, and workshops are arranged throughout the year and course materials are prepared by teachers and uploaded to the students WhatsApp groups .
- Counseling programmes are organized for making the students aware of various options related to career opportunities and future prospects. To boost physical fitness and mental health of the students, the college offers Diploma Certificate course on Yoga.
- The college maintains a Mentoring Mechanism which enables students of all the semesters to provide feedback on different criteria at the end of each session which is then analysed and actions are taken for further development. Interactive sessions with the guardians of the students are organized for motivating the students towards actively participating in the academic activities of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

##### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM,**

**NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 11**

<b>File Description</b>	<b>Document</b>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### **Other Upload Files**

1	<a href="#">View Document</a>
---	-------------------------------

#### **1.2.2**

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response: 1.26**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
226	9	11	25	60

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **1.3 Curriculum Enrichment**

**1.3.1*****Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*****Response:**

Crosscutting issues of professional ethics, gender, human values, environment and sustainability are well assimilated and reflected in the existing curriculum with the aim of its enrichment. Committed to the purpose of providing a comprehensive learning experience to its students, our College, Netaji Mahavidyalaya has tried to maintain an academic environment which integrates issues of Professional Ethics, Gender, Human Values and Environmental Sustainability to help students cope with the challenges of modern living.

Crosscutting issues of professional ethics, gender, human values, environment and sustainability are well assimilated and reflected in the existing curriculum with the aim of its enrichment. Committed to the purpose of providing a comprehensive learning experience to its students, our College, Netaji Mahavidyalaya has tried to maintain an academic environment which integrates issues of Professional Ethics, Gender, Human Values and Environmental Sustainability to help students cope with the challenges of modern living.

Crosscutting issues of professional ethics, gender, human values, environment and sustainability are well assimilated and reflected in the existing curriculum with the aim of its enrichment. Committed to the purpose of providing a comprehensive learning experience to its students, our College, Netaji Mahavidyalaya has tried to maintain an academic environment which integrates issues of Professional Ethics, Gender, Human Values and Environmental Sustainability to help students cope with the challenges of modern living.

Crosscutting issues of professional ethics, gender, human values, environment and sustainability are well assimilated and reflected in the existing curriculum with the aim of its enrichment. Committed to the purpose of providing a comprehensive learning experience to its students, our College, Netaji Mahavidyalaya has tried to maintain an academic environment which integrates issues of Professional Ethics, Gender, Human Values and Environmental Sustainability to help students cope with the challenges of modern living.

Crosscutting issues of professional ethics, gender, human values, environment and sustainability are well assimilated and reflected in the existing curriculum with the aim of its enrichment. Committed to the purpose of providing a comprehensive learning experience to its students, our College, Netaji Mahavidyalaya has tried to maintain an academic environment which integrates issues of Professional Ethics, Gender, Human Values and Environmental Sustainability to help students cope with the challenges of modern living.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 30.71

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 1619

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** C. Feedback collected and analysed

**File Description****Document**

At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted

[View Document](#)

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 61.77

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
2080	1139	2053	2020	1981

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2990	3211	3025	2893	2893

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 68.74

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
1007	975	765	888	803

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1291	1291	1291	1291	1292

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 46.25

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The traditional lecture method always cannot cater to the need and taste of the heterogeneous group of students in the class, i.e, the average, below average and above average students, or, in other words, the slow learners as well as the advanced learners.

**Experiential learning** – It is the process of learning through experience or learning by doing. It is a must for transforming the theoretical, bookish knowledge into practical experience directed towards life-centric education, but not education just for career building as a luxury. In terms of Experiential learning, we have, in our institution, the provision for -

1. Practical classes in the lab-based subjects
2. Attending seminar talks and conferences in and outside the college by the eminent speakers.
3. Excursion to different institutes of state level and national level repute, where attending the lectures of the experts, the students can gather live experiences which they have to write report on.
4. Excursion to different natural spots.
5. Students getting involved in the field trips.
6. Learning through doing by the activities of the NCC cadets and NSS.
7. Pursuing Add-on courses.
8. Attending soft skill development programmes conducted by the Career Counselling cell of the college.

**Participatory learning**- It is an approach to teaching and learning which focuses on the learner. It encourages learning by doing using small group, concrete materials, open questioning and peer teaching. This is encouraged by-

1. Subject based quizzes, group discussions.
2. Seminar talks by students.
3. Participation of the student in the workshops, seminars talks by the college teachers as well as the external speakers
4. Arranging a two- day cultural competition where students can participate in the events like recitation, self- composed poem, song, dance, essay writing, debate, news reading etc.
5. Planting of saplings and nurturing them, particularly under the aegis of the departments of Environmental Science, Plant Protection and Botany.
6. Contributing poems, essays, short stories etc. in the departmental wall magazines
7. Different NSS and NCC activities by the students.
8. Participating in the field trips and excursions by the students.
9. Performance of play by the students on the Teachers' Day

**Problem Solving Methodologies** – It is a student-centered approach in which students can learn about a subject by working in groups to solve an open-ended problem. This problem is what drives the motivation and the learnings.

In terms of that, we have-

1. Provision for taking feedback from the students in the theoretical and practical classes by putting questions, particularly of the application type.

2. Project work to be done by the students, particularly of the science subjects like Environmental Science.
3. Add on courses to be pursued by students of different subjects.
4. Motivating the students in research work in the laboratories on areas outside the syllabus of a subject.
5. Disaster Management course to be pursued by the 6th semester students of Geography.
6. Involvement of the students in the NSS and NCC activities.

By adopting the aforesaid student- centric methods, college supplements the traditional lecture method of teaching, which goes a long way to fulfil the motto of the holistic development of students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 89.92

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
119	119	119	119	119

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*



**Response:** 70.28

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
74	74	74	77	77

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

As per the guideline of the University of Burdwan which our college is affiliated to, the undergraduate students (Honours and General) of this institution have to appear at two kinds of examination- Internal assessment of ten marks in each course, Final examination of sixty marks in each course (CC/ DSE ) and forty marks in each SEC. It functions in the following ways-

**In case of the Internal Assessment**

1. The Examination Sub-committee convenes time to time meeting before the conduct of any Internal Assessment in which the dates of the assessment, modalities of the question paper( computer printed), full marks, Time, last date of the submission of the question papers and last date of submission of the of award list to the HODs are discussed thoroughly.
2. The program of the Assessment as well as the invigilation duty (Room wise) is informed to the facilities as well as to the non -teaching staffs and students as early as possible.
3. Once the University opens the marks uploading portal for Internal Assessment the HODs/ senior

teachers are requested to upload the said marks in the portal within the days stipulated by University.

Apart from the above modes of Internal Assessments, continuous evaluation of the students' progress in the preparation of the lessons is monitored by taking time-to-time feedback of the students in the classroom and the question answer session on the previous lessons in the beginning of the next classes, and conduct of subject oriented quiz, group discussion and seminar talks by some students of different departments.

In case of semester end examinations conducted by the University of Burdwan, we follow the following steps to ensure smooth conduct of examinations

1. In compliance with notice of the university, the college authority inform all concerned about the form fill up by the students, and offers necessary guidelines regarding it to the students
2. Once the university informs the college about the issue of admit card, the programme (Theoretical and Practical) and venue of the examination, the college authority intimates it to all concerned, the students in particular, through different groups of the stakeholders.
3. The University notice regarding the list of question setters, moderators, head examiners and examiners is brought to the notice of the faculties in due time.
4. Duty chart is displayed on the notice board of the Teachers' Council and Non-teaching staff Council to make them aware of their invigilation duty in connection with examinations of other colleges to be conducted in the venue of Netaji Mahavidyalaya.

However, in the pandemic period (2020-22),

1. Internal Assessment was done through **google meet**.
2. Semester- End examinations were held through online mode as per the guidelines of The University of Burdwan. But in some cases like L1-1 (English), L2-1 (Bengali), L1-2 (English) and L2-2(Bengali), Bengali General, AECC-1 and AECC-2 (Bengali/ English), hard copies of answer scripts were received at the receiving counter of the college.

In a word, then blended mode of examination was entertained in conformity to the guideline of The University of Burdwan

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

The Institute uses the following avenues to make the students and faculty members aware of the learning outcomes:

1. The anticipated learning outcomes for each subject in each course are specified in the course curriculum. The University Syllabus, which is accessible on the websites of the university and Institute, informs all parties involved of the same.
2. Interactive sessions with students like Orientation Programmes, and coordinators' addresses are utilized for informing students about the learning outcomes of their course/program.
3. In addition to the previously described methods, departmental meetings led by the Head of Department are held to inform faculty members of the anticipated learning outcomes. Through an orientation session, students are made aware of the course specific outcomes.
4. To improve their ability to achieve learning objectives while instructing students in the classroom, the college encourages teachers to participate in workshops, seminars, conferences, and FDPs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The most significant program and course outcome for Netaji Mahavidyalaya, Arambagh is the student's transfer to a professional course or higher education. Regardless of whether a student has chosen to pursue further education or work, the institution attempts to keep track of their progress. The final results of the courses or programs are measured by the grades or marks that students receive on university exams. The programmed outcome is derived from the planned result if the student has successfully finished all six semesters, even if course outcomes can also be assessed based on course results at the end of a semester. The faculty regularly evaluates its students to see their achievements in reaching the desired outcomes. These assessments are given in two ways: informally through class discussions, quizzes, and other activities, or more officially through written tests, viva voce, demonstrative lectures, assignments, etc. Student input is collected at the end of each semester so that the college can assess their progress.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 81.24

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1406	1256	1088	789	809

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1442	1280	1308	1317	1236

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

**Response:** 3.37

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The Institution provides opportunities as well as platform to excel in academics, innovation and research beyond the curriculum for creation and transfer of knowledge. All of the institution's stakeholders are connected through the sharing of information and services with the technologies that the institution has access and which supports the overall improvement of the quality. Because of this, the eco-system must be developed in such a way that enhances the amount of greenery, encourages rainwater harvesting, and recharges ground water, conducts regular green audits, installs solar panels and motivates staff to use fewer cartridges and increased use of LED and CFL lights. The solar panels that have been placed are innovative in such way that after meeting institutional requirements they will contribute to the area's power supply by providing excess power. To deliver lessons, the teachers adopted ICT-enabled technologies such as printers, projectors, desktops, laptops, and Bluetooth speakers to enhance the teaching and learning process. The explanation of the lecturers was further attached with various web software to make that more interesting. The institution has nine ICT enabled seminar room and smart

classrooms in total.

The institution has also fully automated library in its management system for accessing books, journals etc. The College Library has a separate website, which contains e-resources that are both web-based, and based on teachers' contributions. OPAC can be accessed by both teachers and students online from anywhere.

In the session 2020-21, during pandemic time when regular offline classes were postponed, teachers took online classes with the aid of ICT. Teachers mainly use platforms like what's App, Google Class Room, Google Meet, Zoom, and YouTube etc. for taking classes in online mode. Various academic and administrative meetings were also held through these digital platforms. A two-day international webinar entitled "Covid 19: the biggest threat to human civilization and medical science" was organized by the institution during pandemic period via digital platform. A good number of faculties of various departments often engaged in interdisciplinary classes of other departments within the institution. Moreover, faculties of the different departments have been engaged in faculty-exchange programmes with other colleges under memorandum of understanding (MOU) with this institution to meet the shortage of teachers and demand of the students. Educational tours are organized by many departments that help students to achieve new perspectives, develop interactive education and cultivate leadership and communication skills. Teachers of the various departments regularly engaged themselves in seminar, webinar, workshops or faculty development programmes in relevant subjects to enrich themselves in the teaching as well as make them skilled in latest technologies. A seminar on Basic Concepts on Intellectual Property and its Rights was organised by Internal Quality Assurance Cell on 17.08.2022 and eventually announced the establishment of IPR cell very shortly. Finally, undertaking research Projects and publication of research papers in various national or international reputed journals, conference proceedings, book chapters and books by the faculty's focus upon knowledge-enhancement and quality-improvement in the teaching-learning process.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response: 7**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	0	1	0	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.54

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	15	10	20

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.2



### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	4	5	3	4

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Along with regular academic activities the institution always encourages community works in all forms for the holistic development of the students. This was demonstrated through the continuous extension activities by the three strong and dedicated NSS units and NCC units with more than 120 cadets of the institution. Our students actively participate in outreach activities in local communities in association with the NCC unit and the three NSS units of our college. Sometimes we extend our hands to some local clubs and NGO's for the sake of the society. Three nearby villages have been adopted by our college. The NCC and NSS units participate in Aranya Saptaha and Van Mahotsav as well as tree plantation programmes in every year, during which teachers and students planted saplings in the vacant land of the institution and in villages we adopted. The best consequences of the extension activities occur in the places where it executed, and people thereof and among those who volunteer.

NSS units and NCC arrange special camps on the environment, stressing on the preservation of natural resources and conservation of natural resources, were held in the college and adopted villages. After the pandemic, COVID-19 Awareness Programme was initiated by NSS units of the college in the nearby

villages and local areas. As part of the extension activity, many outreach programmes and several health awareness programmes were organized by NCC and NSS units. Road safety rallies, Dengue Awareness Programme and detection camps, World AIDS Day rallies, anti-tobacco day celebrations, Thalassemia awareness rallies are a few to name. These events raise awareness in the neighbourhood communities in addition to educating our students.

In combat with the modern-day stressful life and to promote mental and physical fitness World Yoga Day was celebrated in every year. One of our students got 1st prize in prestigious UYSF Asia Pacific Yoga Sports Championship. Another student of our won second prize extempore speech competition in the college level Youth Parliament. Seminars and awareness camps on mental health too find a place in college activities. Birthdays of great personalities are also celebrated to enlighten students about their rich heritage and imbibe in them a feeling of patriotism. Programmes on Swachh Bharat Aviyan, Garbage Cleaning Campaign, Water Body Cleaning and solid waste management are organized to stress the importance of cleanliness at local community and educational institutions. Thus, through extension activities in the neighbourhood community, students are sensitized to different social issues for their holistic development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The Institution has made its mark in many extra-curricular and extension activities continuously. Our students have excelled various extension activities in sports, games, cultural competition, yoga, youth parliament competition etc and for these they got recognitions from government or government recognized bodies. Some achievements and recognitions are: 1. Best Cadet (Governor's medal) has been awarded to Arnab Kundu (Rank SUO) who is a NCC cadet of our college, by West Bengal and Sikkim Directorate on 6th February 2019 for the session 2018-2019 2. Republic Day Camp (1-29th January, 2020) certificate has been given to Subhra Pal and Suparna Mete, NCC cadets of our college, on 29th January 2020 for the session 2019-2020 (by 4 Bengal BN NCC, Burdwan), 3. Surya Mukherjee got first prize in prestigious UYSF Asia Pacific Yoga Sports Championship 2023 of Universal Yoga Sports Federation and 2nd Bango Maitri International Invitational Yoga Cup 2023, 4. Anushree Koley received second prize in extempore speech competition in the college level Youth Parliament for the year 2022-23, 5. Women team won Inter Collegiate State and Games Championship (District Level) under the Department of Higher Education and many more.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 19

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	6	4

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

The college campus housing the Administrative Building, Bijoy Modak (BM) Building, UGC Building, Science Building and Platinum Jubilee building ensure the sufficiency of classrooms and laboratories for the smooth functioning of classes, examinations and co-curricular activities of the students. There are 101 classrooms and seminar halls out of which 2 are smart classrooms and 7 are ICT enabled rooms with ceiling mount overhead LCD projectors. The institution has 1 auditorium, 2 seminar rooms and 4 computer laboratories (two for computer science, one for Mathematics and one for Commerce). There are 14 science laboratories for the departments of Botany, Chemistry, Environmental science, Plant protection, Physics, Geography and Zoology. Specimen room in Zoology and Herbarium room in Botany are special attractions of the departments concerned. The institution has four hostels to facilitate food and lodging for the boys and girls from far-away places. Presently, there are 145 computers in the institution to facilitate IT-oriented learning of the students. There is a separate Sports Complex on the bank of river Dwarkeshwar for indoor games and classes of the Department of Physical Education. The institution also has a Yoga center has been running a **six months' certificate in course Yoga** under The University of Burdwan.

Apart from these, Netaji Mahavidyalaya also maintains exclusive units like Manuscript and sculpture museum in the central library, Medicinal plant garden, sky watching center, specimen room in Zoology department and Herbarium in Botany department.

The institution arranges annual cultural competitions where various events like music, recitation, debate, dance etc. are being performed by our students. The college also observes various days of national and local importance, where our students showcase their cultural and artistic competence. For smooth conducting of such events, a 400 seat auditorium, 198 seat *natyamancha* and a 450 Sq. Ft. cemented open stage are there in the college.

The institution has one indoor sports complex and 67,500 Sq. Ft. sprawling ground for indoor and out games of the students. Carom, chess and table – tennis boards are there among the indoor games facilities. Cricket, volleyball, football, badminton, kho – kho, handball, athletics etc. is played as outdoor games by our students.

The institution has a fully equipped gymnasium with different instruments for the use of our students and staff.

The institution also houses a yoga centre, where the inmates as well as local people can practice yoga under the supervision of teachers of the Department of Physical Education.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 47.95

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
53.33	37.14	41.30	18.67	19.29

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the*

*faculty and students***Response:**

The library is fully automated, using SOUL-3.0 software. Through this software bibliographic data as well as students' data can be accessed. The library provides various services and facilities like student and staff membership entry, book database entry, book issue and return, student library card printing with barcode, books barcode printing, stock checking, viewing of the reports of book issue, etc. All library data is available through this software, and there is a special website (<https://nmcl.in/>) for the college library, which is integrated with the college website.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1****Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The institution has a very robust and updated IT facility that is comprehensive as well as secure. The college has expanded as well as upgraded its IT infrastructure within the last five years.

- There is a total of 140 Desktop/Laptop in the college. College has 3 printers, 7 scanners cum printers, 3 scanner, 8 photocopiers and 13 projectors, 2 thermal scanner & 4 barcode readers.
- Each Departments, office are connected with ALLIANCE BROADBAND internet with 80 Mbps speed with Unlimited data access.
- One separate ALLIANCE BROADBAND connection has been provided to central library for automation.
- The easy access to the internet from every Department gives better opportunity in the teaching learning process.
- Each department has one or more smart classrooms where the classroom is equipped with projectors, smart-board. Each department can use these facilities by connecting the projector to laptops/desktops.
- The Office is using the updated facilities of technology to carry out the administrative works.
- All computers are monitored through the AMC and are regularly updated as and when suggested by the attending personnel.
- The entire college is fully covered by CCTV cameras and which is monitored from Principals' office. The record is kept for 15 days for future references. Principal can also view the footage

from CCTV cameras from anywhere.

- The college website is monitored and updated from time to time by the IQAC and Website-Cum Subcommittee with the help of Skill Hut.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 39.34

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 134

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 42.83

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
22.64	32.54	55.95	5.89	34.6



<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 58.22

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4719	3818	3023	2334	1391

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 2.89

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
167	4	5	221	362

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

File Description	Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

#### Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 4.68

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
167	4	5	35	126

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1330	1645	1497	1447	1285

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.35

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
15	24	15	13	26

**File Description****Document**

List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

**5.3 Student Participation and Activities****5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 11

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	0	3	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 1.2

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

**The Alumni Association of the college which is going to be registered very shortly, has been very active over the last few years. It has been holding meetings from time to time in terms of convening meetings of the departmental alumni. It has been raising funds out of the donation of the members to meet the need of proper maintenance of the Water Purifiers (Aquaguards) sponsored by the earlier alumni association to ensure pure and safe drinking water for all inmates of the college. It has also decided to fund the vermicompost project undertaken by the departments of Botany, Zoology and Plant Protection to enhance the productive power of the soil organically without using any chemical.**

<b>File Description</b>	<b>Document</b>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Response:**

Institutional governance and leadership are really informed by the vision and mission of the college. At the same time, it is reflected in the various institutional practices referred to here.

**"With dynamic, value-based education for global competency and strength of character, our vision is to make the college a Centre of Excellence in man-making Higher Education By ensuring the holistic development of the students of all classes and creeds as financially self-sufficient and ideal citizens of the nation."** The institution's objective to spread high-quality education is unified by its goals. The goal of the college is to help young people living in rural areas by giving them simple access to chances for higher education and employment.

Institutional Governance, Leadership is always guided by its vision and missions. Decentralization and involvement of all the stakeholders of the college in the institutional governance process are a clear indicator of the same.

**GOVERNANCE:**

- Every stakeholder is invited to participate in the democratic and inclusive governance structure that runs our institute. The administration of this college focus on the many organizational levels cooperating to ensure the seamless operation of the institution since they respect the autonomy of the different units. The Governing Body, which is made up of the Principal, the President, nominees from the government and university, and representatives from both teaching and non-teaching roles, is responsible for establishing the institution's overall policies, enforcing governance guidelines, and guiding the organization toward a better future for future generations. The organization grants different functionaries operational autonomy to maintain a decentralized governance structure.

**1.Principal acts as both the IQAC chair and the member secretary of the Governing Body.**

The Principal appoints committees and subcommittees to create and carry out various academic, student administration, and related policies after consulting with the Teachers' Council. The unanimous decisions of the Teachers' Council, the IQAC, and the Governing Body form the basis of all academic and operational policies.

- 2.Faculty members are represented in the IQAC, the Governing Body, and other academic and administrative subcommittees as well as on committees and subcommittees appointed by the**



Teachers Council.

3. At the students' level, a Students' Union/Council is formed every year through ballots and voting by the students, but over the last few years, this has not been done as per the instruction of the Higher Educational Department, Govt. of West Bengal. However, a few students have been nominated for various committees to assist the administration in different student activities.

4. Both the IQAC and the governing body have representation from non-teaching staff. When formulating policies or making significant decisions, nonteaching staff suggestions are considered as well as that of the teaching staff.

- We promote an environment where employees actively participate in management choices.
- The institute truly complies with Burdwan University's guidelines for admission procedures as laid down by Burdwan University.
- There is no gender, caste, or religious discrimination in the admissions process.
- The institute frequently plans cultural events and outreach initiatives under the National Cadet Corps (NCC) and National Service Scheme (NSS).

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

The institute's organizational structure has been operating and providing services by the statutes of University of Burdwan, West Bengal, which it is affiliated to, as well as the guidelines by the Department of Higher Education, Government of West Bengal. In response, the managing committee collaborates with the Internal Quality Assurance Cell (IQAC) to frame and carry out the institute's long-term strategies. The IQAC has its vision and aims. Participation in various decision-making committees.

The Governing Body of the college, with the Principal as the Secretary and representatives from Teaching & Non-Teaching staff, students, and external members, governs the management of the college in compliance with the opinion of the majority of the members. Six non-teaching personnel were appointed in the session 2020-2021.

The college adheres to the examination policies and curriculum University of the Burdwan which it is affiliated to. Developing and designing curricula is not at all at the disposal of the college.

The college adheres to the policies and curriculum of the University of Burdwan which it is affiliated to. As per the norms of The University of Burdwan, the college conducts Internal Assessments in different semesters, ensuring the semester-end examinations of the students of our college at the respective venue as fixed by the university.

Based on the suggestions of the respective sub-committees, infrastructure, library and ICT of the college are periodically developed. Since 2014, the Central Library has participated in the N-LIST program, which is run by INFLIBNET, and it continued till 2018. Beyond the standard library catalog, here the Library provides access to an intra-OPAC (Online Public Access Catalogue). SOUL (Software for University Library) is used to somewhat automate the college library. A computer center with six internet-connected PCs for online referencing and other related tasks. In addition, the Central Library has a space for contains a local history collection museum with about 200 manuscripts covering a variety of subjects from various periods.

The organization offers a great deal of assistance to its employees and students so they can use a variety of academic resources to upgrade the overall quality of the college. To enhance their knowledge and experience, students are encouraged to take part in seminars, special lectures, field trips, quizzes, debates, and other events.

In the session 2018-19, the entire admission was done on-line, as directed by the Higher Education Council, the Government of W.B, and the University of Burdwan. Admission of students to the different courses of study was done based on notifications sent by the affiliating University in this regard.

The College Auditorium Natya Mannch has been set pit with new interior design, seating configuration, and acoustics control. Upgrades have been made to the surveillance systems to guarantee safety on college property.

By the suggestion of the NAAC's peer team (2nd Cycle) books, e-books, and e-journals are frequently bought for the use of teachers and students in the Library, taking into account the constantly evolving needs of all the departments.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **6.2.2**

### ***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

**4. Examination****Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:****Financial –**

Teachers and non-teaching staff are members of the registered Staff Cooperative of the college and can avail of loan facility as and when required - 100% of those who applied have availed the benefit. All college staff members are eligible for financial help (loans) from cooperatives with minimal documentation and quick turnaround. By government regulations, they can also apply for loans from Provident Fund.

Teachers who have reached superannuation and non-teaching staff members have received gratuity for the services they have provided.

**Professional development-**

Training and skill enhancement programs for teaching and non-teaching staff members are arranged through professional development programs.

The teaching staff has been properly authorized to engage in Refresher Courses, Orientation Programs, and Short-Term Courses for professional development.

**ICT Facilities –**

The college campus is completely Wi-Fi enabled. Additionally, desktop computers are available for their use in the Teachers' Lounge and Library.

**Support Facilities –**

The college has a Canteen that serves nutritious and hygienic food—RO-based water purifier for clean drinking water.

**Recreational Activities for Physical and Emotional Wellbeing –**

A yearly picnic is arranged for the staff members. Each department has separate departmental chamber which is well equipped with a seminar library of its own. Teachers have access to gym facilities and qualified instructors. On Annual Sports Day, participation in games is encouraged both by the teaching and non-teaching staff. Teachers, non-teaching staff, and learners engage in friendly cricket and football tournaments.

**Welfare measures for non-teaching staff**

**Non-teaching staff are members of a registered Staff Cooperative and can avail of loan facilities as and when required. Casual staff get benefits from the Employees’ Group Savings Linked Insurance Scheme (GSLI). They are also under the scheme of the Employees’ Provident Fund (EPF), Adhoc Bonus for the non-teaching Staff and SACT and Puja exgratia for the casual nonteaching staff. Non-teaching staff are provided with financial support by the college for their professional development.**

Netaji Mahavidyalaya Teachers’ Council (TC): All faculty members are subscribers of this body with a nominal subscription. The Teachers’ Council always extends support in the form of unconditional and instant.

In addition to the aforementioned benefits, the authority is happy to offer special leave for research. By standard operating procedures, they are also entitled to CCL, maternity, paternity, and special casual leave, as well as interest-free loans to staff members who are in need or who have an emergency.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 7.55

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	23	09	09	05

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
52	52	52	52	52

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

The books of account of the college accounts for the relevant financial year are audited by Netaji Mahavidyalaya both internally and externally.

#### Internal Audit

- The Principal, the Bursar, the Accountant, and the Finance Committee supervise and handle the financial matters.
- A proper procurement process is implemented, involving inviting quotations and comparing pricing.
- For this purpose, the Institution formed a Purchase Committee. The entire procedure is looked into by the Finance Committee.
- Utilization certificates for grants from the UGC, RUSA, Higher Education Department, and non-governmental sources are prepared by the authorized expenditure under various heads.
- The accountant prepares the financial data in the first stage each year. The Bursar and the Principal verified this once again for clarity, authenticity, transparency, and financial accuracy.
- The college selects a certified chartered accountant for internal audit with Governing Body clearance. The finance-related documentation for each transaction is methodically audited by the chartered accountant.
- For the financial year 2018-19, the audit was done by the chartered accountants from J. Kala Associates on 14.09.2019.
- The balance sheet, general fund revenue and expenses, and receipts and payments account are all being audited.
- The college also conducts service book and leave audits. Every employee, teaching and nonteaching, has their leaves examined and recorded as permitted or unauthorized. Regularly the

Service Books are updated.

### External Audit

- Every year, following the end of every financial year, an external audit is conducted by an auditor designated by the West Bengal government.
- The revenue expenditure bills and vouchers are examined. The appropriate documentation and vouchers for the capital expenditure are also examined and validated by the relevant department.
- Physical examinations are performed on the Departmental Accession Register, Dead Stock Registers, and Purchase Registers.
- The external auditor also conducts an audit of the Utilization Grant Certificates.

Any queries that arise throughout the audit are quickly answered by providing the auditors with the appropriate documentation. Every attempt is made to keep the financial records transparent and to maintain records of the related paperwork for each financial transaction.

- The signed audit report is then given to the college if it satisfies the requirements.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

An efficient and successful internal coordination and monitoring system is IQAC. In addition to making suggestions for quality improvement, the IQAC plays a significant role in preserving and raising the level of excellence of the institution. The IQAC of the college cell is committed to enhancing and maintaining the standard of education through the development of suitable infrastructure, the identification and suggestion of novel applications for instructional materials, and the proposal of new courses that are self-funded. To plan, oversee, carry out, and assess the institute's publishing, research, and teaching initiatives, the IQAC holds regular meetings. The guidelines of the IQAC are carried out by subcommittees that oversee different departments and activities, and they provide feedback. The affiliating University has appointed a group of academicians and a few persons from academic

administrators to monitor the academic and administrative audit(AAA) of our college, which has already been done by our internal auditor, appointed by the IQA Cell of the HEI. Substantial quality improvements have been made by the following IQAC initiatives:

Strategic planning and assignment of responsibilities for key areas.

- Academic performance
- Value added/certificate-oriented course
- Augmentation ICT facilities/ICT lectures
- Promotion of research
- Support for Placement

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above



<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

- **The campus has a girls' common room with adequate space and amenities. There are washrooms for exclusive use of girl students. There is provision of a sanitary pad dispensing machine and sanitary pad disposal bins.**
- **The entire college area is under CCTV surveillance that acts as a watch guard against any oddity with the girl students as well as women non-teaching or teaching staff that might take place in the campus.**
- **Regular class-to-class interactive awareness session is conducted by the Women's Cell in order to make students aware of the respect and rights of a woman in the society.**
- **Syllabus taught in different subjects (literature subjects like Bengali, English, Sanskrit, and social science subjects like Economics, Political Science, Education etc.) contain women's issues intensively. This helps forming the base of equality of the gender and its sensitisation among the students.**
- **The college organised a girls' awareness program on menstrual hygiene in collaboration with the Government of West Bengal under the West Bengal Govt. Scheme Lalana Project on 14.08.2019.**
- **Cultural competition and other programmes deliberately put various topics related to gender sensitisation issues in debate, extempore, essay and poster drawing.**
- **The College is equipped to address grievances related to sexual harassment through its active Grievance Redressal Cell. However, no such grievances have been reported till date.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**

**5.Disabled-friendly, barrier free environment****Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**Netaji Mahavidyalaya believes in the values of inclusion, i.e., coherence of different forms of diversities as mentioned. Being situated at the juncture of rural and urban regions the institute comes to contact with varied cultural and social dimensions that sometime might appear to be inverse to each other. As the objective of any academic institute is to assimilate all these multiplicity with utmost respect in the course of its journey Netaji Mahavidyalaya is no exception.**

- We celebrate and protect cultural, regional, linguistic, communal and socioeconomic diversities through inclusion of students, teaching and non-teaching staff without maintaining any boundary or limits.
- The college observes all the festivals attached to diverse community with equal warmth and cordiality. Students and teachers and non-teaching equally take part in celebrating different occasions like Independence Day, Netaji's Birthday, Swami Vivekananda's Birthday (or, Yuva Divas), Rabindra Jayanti, Sharadotsava (centring Durga Puja), Vasanta Utsava (on the occasion of Holi), International Mother Language Day, International Yoga Day to mention a few.
- The college unit of NCC takes initiative to organise programmes following the agenda of Swachh Bharat Mission.
- Students participate in several events like music, dance, recitation, essay writing, debate, extempore and quiz to prove their excellence in respective area and mainly the teaching faculty judge their performance in Annual Cultural Competition that is held every year without fail. The college campus then takes on a festive mood.
- The College Annual Sports Day is another day which brings out the flavour of solidarity amongst students, strengthens the bond between students and teachers and wholehearted joining of non-teaching as well as canteen crew.

As the college is located on the banks of the river Darakeswar it gets occasionally flooded and remain submerged under water for one/two weeks in the monsoon. Even in this moment of distress the College authority plays crucial role by providing temporary refuge and subsistence to the flood damaged villagers. The NCC students as well as the non-teaching staff work on the frontier to save the situation.

Netaji Mahavidyalaya has been committed to educating her students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties. A set of programmes are therefore so designed as to make them aware of the constitution.

- The National Cadet Corps (NCC) unit of the college is dedicated to create sense of patriotism in young hearts. Indomitable sense of regularity, practice and discipline seeded in their schedule make them learn fight in hostile situation.
- This college, one of the best educational institutions in the state prepares its students time to time for the Annual Youth Parliament Competition as organised by the Department of Parliamentary Affairs, GOI.
- The college observes Independence Day, Republic Day, and National Youth Day to foster the spirit of unity and responsibility towards society and nation.
- In the adverse days of the Covid pandemic we found our dedicated students standing by the neighbourhood with essential services and taking risk of their own life cheerfully.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

In the last five years the College has successfully undertaken many innovative academic and administrative initiatives. Two of them are being cited as Best Practices.

**Best Practice 1**

**Title: Transforming the College Campus into an Environmentally Sustainable Place**

**Objectives:**

- Promote sustainability and reduce carbon footprint of the institute through protecting and conserving ecological systems and resources within the campus
- Ensuring judicious use of natural resources while perceiving the future environmental concerns like pollution, erosion, wastage and crisis.
- Inculcate the importance of saving environment into the thought and application for young students for their future

**Context:**

As our college is located in a peaceful rural belt and on the banks of the river Darakeswar it is endowed with vast natural resources that include land, ground water, flora and fauna (numerous species of trees, shrubs, herbs, creepers and vines and also list of avifauna species etc.). At present it appears to be a gift in itself in the form of greenery, vastness and biodiversity. However, in the context of the prevailing trend of overuse of natural resources everywhere in our country we apprehend how future will look like to us. It is hightime we get concerned and do the necessities to optimize the use of resource. Hence, our efforts started and are continuing to set up a campus which is clean, green and sustainable eco-friendly in the long run.

**Practice:**

- Renewable Sources of Energy: the college has adopted the strategy of phase-wise switching to clean energy sources like solar energy and has been generating electricity from installed solar panels.
- Energy Saving and Energy Efficiency: shifting to rationalized use of electricity produced by non-renewable resources. Students are instructed to switch off the MCV power button while leaving the class
- Water Conservation through RainWater Harvesting System: there is a built-in system for harvesting rain water and collecting the rainwater fallen on the institute terrace and then feeding the same in bore well for recharging the bore well
- Reuse of Biodegradable waste from kitchen (source: canteen) in gardening: bio-compost is produced from organic waste of kitchen and is used to grow garden plants
- Annual Tree Plantation Program: every year the college takes initiative to plant new saplings within and outside its campus
- Plastic free campus: awareness is created among the students to avoid the use of single-use plastic and littering. Cleaning up the campus on a regular basis.
- Tobacco free campus: minimize the consumption of tobacco products so as to save health.
- Waste management: solid and liquid wastes that are generated in due course from laboratories, kitchen and campus corridor are properly collected and handed over to the municipality
- Green Audit: The institute has recently started conducting Green Audit to understand the parameters and effect of various environment friendly measures taken by the institute. We are determined to continue in future

#### Evidence of Success:

- Green campus audit report: The report certifies that the systems are contributing towards the conservation of the environment
- Energy Generation: The solar energy system generates ? in a year which saves Rs. ? for institute and reduces a significant amount of carbon footprints.
- ERP has reduced institute's use of paper resulting into saving hundreds of trees.
- A vibrant lush green campus creates a better ambience for academic activities and official work

#### Problems Encountered and Resources Required:

- To implement the best practice the major problem encountered is resources of funds
- To bring changes in minds of the stakeholders especially students has been challenging

#### Best Practice 2:

**Title: Training in Physical Education, Sports & Games and Yoga for the holistic development of the students.**

**Objective: Inculcate the environment of dynamic living through physical education, yoga, games**

and sports.

#### Context:

Keeping in mind the motto 'health is wealth' the college aims at building a batch of young students who will not only be strong physically and mentally but also pursue their career through it. The fact that the college attracts students mainly from rural area motivates us to think about our students to be comparatively more physically abled, zealous and industrious. It leads to put proper emphasis on building physical strength and maneuvering and shaping up a sharp mind through Yoga. Though students lean on theory-based subjects as a result of traditional thinking choice of Physical Education as a subject for higher study can altogether change their views and course of life by unleashing their potential to act physically that otherwise remains dormant.

#### Practice:

- Practice session under the guidance of the teachers from Physical Education remains mandatory
- Students from any other departments are allowed to opt Physical Education as a subsidiary subject in the UG course
- Sports equipment are purchased regularly on a need-based strategy
- There is provision for an equipped gym along with coaching

#### Evidence of Success:

- Participation as well as achievement have increased significantly across the years

#### Problems Encountered and Resources Required:

- Fund supports remain lower compared to need

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

**Response:**

Many girl students of this college hailing from ST community come from as long as 150km away to get enrolled in the Dept. of Santali to pursue Honours course of the same subject as first-generation learners. They are provided food and lodging in the ST girls Hostel of the college at free of cost. They are also provided some land adjacent to the said hostel where they produce different types of crops with their experience of cultivation back home where they used to help their parents in the same. The college also tries to develop their skill in sports and games in different ways. Most notably, special training is given to them along with the SC students under Affirmative Action Program of TCS. It not only ensures their employability in future but also their mixing with the students of the general category, the kind of cohesion which is rarely found in the general classes. Their performance in their specific culture is also encouraged on different occasions. In a word, the college tries in every possible way to develop their academic, cultural development as well as the development in sports and games which creates job opportunities for them in the days ahead. It endeavours in that way to integrate them with the mainstream of the society, which is in keeping with the vision of the college related to the issue of gender equity side by side with the socio-economic mobilization of the so far neglected.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

---

### Additional Information :

Apart from the features of the college as enumerated and elucidated in the 7-point criteria of the SSR the college is noted for some other important matters and they are-

1. The college has been running a study centre of the Indira Gandhi Open University (IGNOU) which offers bachelor's degrees and eight master degree three postgraduate diploma courses, one diploma in Tourism Studies (DTS), and one certificate course in nutrition and child care (CNCC).

This study centre also has recommended to the Governing body of the college for opening the Masters in Philosophy and Sanskrit and BBA (Bachelor of Business Administration) and MBA (Masters of Business Administration).

1. The institution has been running of the Netaji Open University(NSOU) where the UG courses in Bengali, English, History, Education, Geography, Mathematics, and Chemistry are taught. Students are admitted to PG courses in all subjects except Philosophy and Sanskrit are admitted to this study centre but the classes are held in the other study centers.
2. The college is requisitioned by the competent authorities for the conduct of different public examinations.
3. The college is requisitioned by the competent authorities for the DC/RC in connection with different kind of elections.
4. Since the college is situated in a flood-prone area, a huge number of local people affected by the havoc of the flood are rehabilitated in the college campus ensuing a betterment of the institution community bond which is good for any educational institution.
5. Saraswati puja is observed every year with all sublimity and grandeur in which more than five thousand people partake of prasad which also creates a good rapport between the institution and the local community.
6. For the programmes under the 'Duaree project of the Govt of West Bengal, the college as a venue is requisitioned, as and when necessary.

### Concluding Remarks :

The college was assessed by the NAAC way back in the year 2007 (**First Cycle**) and accredited at the B++ grade with CGPA 81.63, and then again assessed (**Second Cycle**) in 2015, and accredited at B grade with CGPA 2.73, there being, noticeably, neither any B+ or B++ grade then.

During the period from the first cycle to the second cycle NAAC visit to the college, we had an unprecedented development of the institution not only in the infrastructural sphere but also in the academic sphere like the introduction of a number of honours courses and a **Six Months' Certificate Course In Yoga** under The University of Burdwan and considerable augmentation in the application of ICT in the teaching-learning process, to mention a few.

As a result of the second cycle NAAC visit in 2015, we had got a grant of Rs. 2 Crore under RUSA by utilizing which properly (UC, in this respect, already submitted to the authority concerned), we could make remarkable development in the academic as well as the infrastructural domain by allocating the funds under the heads of Books, Computers, Renovations, Upgradation of Buildings, Construction of Classrooms (Including Technologically Enabled Classrooms), Canteen, etc.

As per the recommendations made by the NAAC peer team during its third-cycle visit to the college, we could implement as many as 8 recommendations so far (according to point number 1, 7, 8, 9, 10, 11, 12, and 14).

As for point 2, we have launched (w.e.f. 2022-2023) and been continuing as many as 11 Add-on courses (BBA, Botany, Chemistry, Commerce, two Environmental Science courses, Geography, Mathematics, Philosophy, Physics, Zoology).

As for point 3, we could not open demand-based Certificate and/or UG courses in Hospitality Management, Tax Procedure, and Practice but introduced Tourism Studies in our study centre under IGNOU. We could not introduce MBA course under BU, but we have been running MCA course in our study centre under IGNOU for the last couple of years.

However, we never suffer from self-complacency. We have rather been engaged in tireless striving for making up the gaps from our end through the SWOC analysis as a kind of self-scrutiny under the guidance of strong governance in full co-operation from all the stakeholders of the college as well as by undergoing the NAAC, AISHE, NIRF, AAA, and ISO to ensure the steady onward march of our institution, particularly in the interest of the socioeconomic upward mobilization of the underprivileged class of students, mostly the first generation learners.

Whatever may be our omissions and commissions, we are true to our belief that we leave no stone unturned to fulfil the vision and mission of the college in keeping with our desire to pay homage to the founders of the college as well as to those (including the administrators, the teaching and non-teaching staff, local community, our beloved students and their parents) who have rendered yeoman's service, directly or indirectly, to make the college what it is today and what it could be in future.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :11</p> <p>Remark : DVV has made the changes as per the report shared by HEI</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>250</td> <td>9</td> <td>11</td> <td>25</td> <td>60</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>226</td> <td>9</td> <td>11</td> <td>25</td> <td>60</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	250	9	11	25	60	2022-23	2021-22	2020-21	2019-20	2018-19	226	9	11	25	60
2022-23	2021-22	2020-21	2019-20	2018-19																	
250	9	11	25	60																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
226	9	11	25	60																	
2.1.1	<p><b>Enrolment percentage</b></p> <p>2.1.1.1. <b>Number of seats filled year wise during last five years (Only first year admissions to be considered)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>2104</td> <td>2243</td> <td>2052</td> <td>1405</td> <td>1885</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>2080</td> <td>1139</td> <td>2053</td> <td>2020</td> <td>1981</td> </tr> </tbody> </table> <p>2.1.1.2. <b>Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p>	2022-23	2021-22	2020-21	2019-20	2018-19	2104	2243	2052	1405	1885	2022-23	2021-22	2020-21	2019-20	2018-19	2080	1139	2053	2020	1981
2022-23	2021-22	2020-21	2019-20	2018-19																	
2104	2243	2052	1405	1885																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
2080	1139	2053	2020	1981																	

2022-23	2021-22	2020-21	2019-20	2018-19
2990	2990	2990	2990	2774

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2990	3211	3025	2893	2893

Remark : DVV has made the changes as per reports shared by HEI

**2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years**

**2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1007	975	765	888	803

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1007	975	765	888	803

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1291	1291	1291	1291	1291

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1291	1291	1291	1291	1292

Remark : DVV has made changes as per the report shared by the HEI and value for 2.1.2.2 in the year 2018-19 is considered as 1292 as the value 1291 not reflected

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	4.45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made the changes as e copies shared are of 2017 by HEI.

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	12	16	15	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	15	10	20

Remark : DVV has considered only listed in UGC Care list as per report shared by HEI.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	3	5	7	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	4	5	3	4

Remark : DVV has made changes as per reports shared by HEI.

**3.4.3 Number of extension and outreach programs conducted by the institution through organized**

*forums including NSS/NCC with involvement of community during the last five years.*

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	9	12	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	6	4

Remark : DVV has made changes as per report shared by HEI.

**3.5.1** *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :10

Remark : DVV has made changes as per report shared by HEI.

**4.1.2** *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
109.59	59.35	126.77	168.5	200.54

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
53.33	37.14	41.30	18.67	19.29

Remark : DVV has made the changes as per report shared by HEI.

**4.3.2** **Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 145

Answer after DVV Verification: 134

Remark : DVV has made changes as per the report shared by HEI.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
109.5999	59.36678	98.48	100.19	168.11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22.64	32.54	55.95	5.89	34.6

Remark : DVV has made changes as per report shared by HEI

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4829	3767	2915	2471	1927

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4719	3818	3023	2334	1391

Remark : DVV has made changes as per report shared by HEI.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***

**4. ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per report shared by HEI.

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years****5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	52	15	27	41

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	24	15	13	26

Remark : DVV has made changes as per report shared by HEI.

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years****5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	0	1	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	0	3	3

Remark : DVV has made the changes based on e-copies shared by HEI.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)****5.3.2.1. Number of sports and cultural programs in which students of the Institution**



**participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	0	0

Remark : DVV has made changes as per template and report shared by HEI.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	23	09	09	05

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14	23	09	09	05

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
52	52	52	52	52

Remark : DVV has made changes from IIQA

**2.Extended Profile Deviations**

ID	Extended Questions
1.1	<b>Number of students year wise during the last five years</b>

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5071	5116	5112	4803	4913

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5272	5212	6054	4803	4913

2.1 **Number of teaching staff / full time teachers during the last five years (Without repeat count):**

Answer before DVV Verification : 109

Answer after DVV Verification : 114

2.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
109	109	109	112	112

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
114	114	112	102	93

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
109.59	59.35	126.77	168.5	200.54

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
85	78	106	27	58