

B.B.A. (T&H) 3rd Semester Examination, 2020
Subject: Human Resource Mgmt. in Tourism & Hospitality
Paper: BBATH-304

Time: 2 hours

Full Marks: 80

The figures in the margin indicate full marks.

*Candidates are required to give their answers in their own words
as far as practicable.*

1. Answer any *Six* questions: 6 X 5 =30

- a) Define Human Resource Management.
- b) Define HRD system.
- c) Define Job Evaluation and its components.
- d) Write a note on HRM functions.
- e) Write the process of recruitment.
- f) Write a note on induction.
- g) What is job analysis? Write its uses.
- h) What are sources of recruitment? Define.

Answer any *five* questions. 5 X 10=50

- 2. Explain Managerial functions in details. 10
- 3. Write a brief note on HRD Process. 10
- 4. Write a brief note on the objectives of Human Resource Planning. 10
- 5. Explain importance and role of HRD in service industry. 10
- 6. Write short notes on External sources of recruitment. 10
- 7. Write a note on characteristics of Job evaluation and its limitations. 10
- 8. Define Job description and Job specification. What are the differences between Job description and Job specification? 10
